

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING AGENDA

MONDAY, AUGUST 17, 2009

I. CALL TO ORDER (BIG SPRING HIGH SCHOOL) 8:00 P.M.

II. PLEDGE TO THE FLAG (President Wolf)

III. PRAYER

IV. APPROVAL OF THE AUGUST 3, 2009, REGULAR BOARD MEETING MINUTES AND THE AUGUST 3, 2009 COMMITTEE OF THE WHOLE MEETING MINUTES.

V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

Student Representatives to the Board Report - Douglas Kennedy and Travis Gilbert

VI. TREASURER'S REPORT

	<u>(GOLD)</u>
General Fund Balance, July 31, 2009	<u>\$ 2,441,964.73</u>
Cafeteria Fund Balance, July 31, 2009	<u>\$ 104,217.50</u>
Capital Reserve Fund Balance, July 31, 2009	<u>\$ 38,106.18</u>
Student Activity/Miscellaneous Fund Balance, July 31, 2009	<u>\$ 145,805.79</u>

VII. PAYMENT OF BILLS

	<u>(CANARY)</u>
A) General Fund	<u>\$ 564,405.33</u>
	<u>(PINK)</u>
B) Athletic Fund	<u>\$ 3,326.93</u>
C) Student Activity/Miscellaneous Fund	<u>\$ 7,440.37</u>
	<u>(GRAY)</u>
D) Capital Reserve	<u>\$ 106,038.51</u>

Total \$ 681,211.14

VIII. READING OF CORRESPONDENCE

IX. RECOGNITION OF VISITORS

X. PUBLIC COMMENT PERIOD

XI. STRUCTURED PUBLIC COMMENT PERIOD

XII. OLD BUSINESS

XIII. NEW BUSINESS

A) PERSONNEL CONCERNS

1) Additional Per Diem Substitute Teacher

(ACTION ITEM)

Shelley Raker ~ Elementary Education/English Education 7-12/ESL

The administration recommends that the Board of School Directors approve the addition of Ms. Raker to the 2009-2010 per diem substitute teacher list as presented.

(BLUE)



A. PERSONNEL CONCERNS (. . . continued)

(ACTION ITEM)

- 2) **Stacey Kimble** Oak Flat Elementary Principal
Boiling Springs, SC (replacing Mr. Steven Smith who has transferred)

Education:

Southern Adventist University, TN – Psychology
 Wells College, NY – Psychology (Bachelor’s Degree)
 SUNY Potsdam, NY – Masters in Elementary Education
 Converse College, SC – School Leadership and Administration

Experience:

Boiling Springs Intermediate School, SC – Sixth Grade Reading and Science Teacher
 Boiling Springs Intermediate School, SC – Assistant Principal

The administration recommends that the Board of School Directors appoint Mrs. Kimble to serve as Principal of Oak Flat Elementary School, replacing Mr. Smith who has transferred. Mrs. Kimble’s compensation for this position should be established at \$80,000.00, based on the current Act 93 Agreement.

(GREEN)

(ACTION ITEM)

- 3) **Krista Lupfer**
Carlisle, PA 17013

Education:

Kutztown University – Speech/Language Pathology (Bachelor’s Degree)
 Harrisburg Community College

Experience:

Center for Communication Disorders – Student Clinician
 Rice Elementary School- South Middleton School District – Intern/Second Grade

The administration recommends that the Board of School Directors appoint Ms. Lupfer to serve as District Speech and Language Clinician beginning December 2009. Ms. Lupfer’s compensation for this position should be established at Bachelor’s, Step 1 \$37,812.00, plus a \$400.00 special education stipend based on the current contract between the Big Spring Education Association and the Big Spring School District.

(YELLOW)

A. PERSONNEL CONCERNS (. . . continued)

(ACTION ITEM)4) **Michael Berry**
Steelton, PA

Substitute Teacher to start the 2009-2010 school year
Long-Term Substitute starting approximately October 16, 2009
(replacing Mrs. Sharon Kline who will be on maternity leave)

Education:

La Salle University – Secondary Mathematics Education (Bachelor's Degree)

Experience:

Archbishop Wood High School, Warminster, PA – Student Teacher
La Salle University – Tutored College Students

The administration recommends that the Board of School Directors appoint Mr. Berry as a substitute teacher to start the 2009-2010 school year and starting approximately October 16, 2009, to serve as a long-term substitute Mathematics Teacher at the High School, replacing Mrs. Kline who will be on child-rearing leave. Mr. Berry's compensation for the Long-Term Mathematics Substitute position should be established at Bachelor's, Step 1 \$37,812.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

(TAN)

(ACTION ITEM)5) **Amanda Frankford**
Shippensburg, PA 17257

High School Science Teacher
(replacing Mr. Kenneth Vroman who has retired)

Education:

Wilson College – Biology/Chemistry Education (Bachelor's Degree)

Experience:

Big Spring School District – Summer School Teacher
Big Spring School District – Substitute Teacher

The administration recommends that the Board of School Directors appoint Ms. Frankford to serve as a High School Science Teacher beginning the 2009-2010 school year, replacing Mr. Kenneth Vroman who has retired. Ms. Frankford's compensation for this position should be established at Bachelor's, Step 1 \$37,812.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

(ORCHID)

A. PERSONNEL CONCERNS (. . . continued)

(ACTION ITEM)

6) **Tracey Feldbauer**
Shippensburg, PA 17257

Oak Flat Elementary School Reading Teacher
(replacing Ms. Gail Killmon who has resigned)

Education:

Shippensburg University – Elementary Education (Bachelor’s Degree) - Reading (Minor)

Experience:

Stafford County Public Schools – Third Grade Teacher
Grace B. Luhr’s University Elementary School – First Grade Teacher

The administration recommends that the Board of School Directors appoint Ms. Feldbauer to serve as a Reading Teacher at Oak Flat Elementary School, beginning the 2009-2010 school year, replacing Ms. Gail Killmon who has resigned. Ms. Feldbauer’s compensation for this position should be established at Bachelor’s, Step 2 \$38,812.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

(GOLD)

(ACTION ITEM)

7) **Mrs. Devon Betz**, Reading Coordinator and Literary Coach has submitted her letter of resignation.

A copy of Mrs. Betz’s letter of resignation is included with the agenda.

The administration recommends that the Board of School Directors accept Mrs. Betz’s resignation as Reading Coordinator and Literary Coach, effective immediately.

(PINK)

(ACTION ITEM)

8) **Mrs. Delene Lantz-Johnson**, High School Art Teacher has submitted her letter of resignation.

A copy of Mrs. Lantz-Johnson’s letter of resignation is included with the agenda.

The administration recommends that the Board of School Directors accept Mrs. Lantz-Johnson’s resignation as High School Art Teacher, effective immediately.

(TURQUOISE)

A. PERSONNEL CONCERNS (. . . continued)**(ACTION ITEM)****9) Approval of Extended Child-Rearing Leave for Amy Deuter**

Mrs. Amy Deuter, learning support teacher at Oak Flat Elementary School, has requested extended leave of absence under the Family & Medical Leave Act through March 15, 2010. According to Section 3.08 of the contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

A copy of Mrs. Deuter's letter appears in the agenda.

The administration recommends that the Board of School Directors approve Mrs. Amy Deuter's request for extended leave under the Family & Medical Leave Act and a child-rearing leave of absence through March 15, 2010 according to the terms of the current contract between the Big Spring Education Association and the Big Spring School District.

(GREEN)

10) Coaching Appointments**(ACTION ITEM)**

Mr. Jay Hockenbroch has recommended the individuals listed to serve as coaches during the 2009-2010 school year.

Ken Garvin	Volunteer Football Coach
Jesse Guise	Assistant Football Coach
Michael Berry	Assistant Football Coach

The administration recommends that the Board of School Directors appoint the above listed individuals to coach during the 2009-2010 school year and establish their salaries based on the current contract between the Big Spring Education Association and the Big Spring School District, pending all required paperwork.

(GRAY)

XIII. NEW BUSINESS (. . . .continued)

B) Credit Pay

(ACTION ITEM)

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amounts in accordance with the negotiated contract.

Jessica Carr	\$ 1,071.00
Matthew Engleman	\$ 894.00
Tyler Henry	\$ 1,071.00
Heath Myers	\$ 1,071.00
Rachel Myers	\$ 1,080.00
Leah Richwine	\$ 2,160.00
David Roberts	\$ 2,160.00
Valerie Sauter	\$ 1,071.00
Kathleen Shaker	\$ 660.00
Susan Shuey	\$ 1,500.00
Total	\$12,738.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

(IVORY)

C) 2009-2010 Bus Drivers

(ACTION ITEM)

Mr. Richard Deitch, bus contractor, has submitted a list of bus drivers for the 2009-2010 school term. A copy of the list of drivers has been included with the agenda.

The administration recommends that the Board of School Directors acknowledge receipt of the 2009-2010 bus driver list prepared by Mr. Deitch as presented.

(YELLOW)

XIII. NEW BUSINESS (. . . .continued)

D) 2009-2010 Athletic Boosters Fundraising Requests

(ACTION ITEM)

The Big Spring Athletic Boosters organization is requesting permission to conduct the fundraisers listed below during the 2009-2010 school term:

- French Fries – Bricker French Fries
- Peanuts, cotton candy, popcorn, pizza, ice cream novelties, walk away tacos, flavored water, water and any other foods not already sold by the Band Boosters for fall sports
- Sale of various Big Spring School District merchandise/clothing items
- 50/50 raffle tickets at home events
- Food stands/concession stands at winter sporting events

The administration recommends that the Board of School Directors approve the Big Spring Athletic Boosters organization’s request to conduct the fundraisers listed above during the 2009-2010 school term.

(ORANGE)

E) Planned Course Adoption

(ACTION ITEM)

Listed below are completed planned courses for board approval.

- High School
- World Languages
- Spanish IV (Honors)

The administration recommends the Board of School Directors approve the planned courses as presented.

(PINK)

(ACTION ITEM)

F) Contractor Payments (#4) for DAO Boiler Replacement - Capital Reserve Fund

McKissick Associates has reviewed payment applications from Herre Bros., Inc. for work performed on the project. These payments will come from the Capital Reserve Fund. Copies of the payment applications in the amount of \$97,707.51 for HVAC contract and \$8,136.00 for Plumbing contract are included in the Board packet. After these payments, the balance remaining to be paid is \$214,205.89 for HVAC and \$35,349.00 for plumbing.

The administration recommends that the Board of School Directors approve payment from the Capital Reserve Fund to Herre Bros., Inc. in the amount of \$97,707.51 for the HVAC contract and \$8,136.00 for the plumbing contract.

(TURQUOISE)

XIII. NEW BUSINESS (. . . .continued)**G) Updated Transportation Policy****(ACTION ITEM)**

Mr. Gilliam has submitted an updated Transportation Policy, and a copy of the policy is included with the agenda.

The administration recommends that the Board of School Directors approve the updated Transportation Policy as presented.

(WHITE)

H) Grievance #002-0809**(ACTION ITEM)**

The Board of School Directors will act on Grievance #002-0809.

I) 2008-2009 Earned Income Tax Report**(INFORMATION ITEM)**

Business Office personnel has prepared a 2008-2009 Earned Income Tax Report and a copy of the report has been included with the agenda.

(ORCHID)

J) 2008-2009 General Fund Year to Date Report**(INFORMATION ITEM)**

Business Office personnel has prepared a 2008-2009 General Fund Year to Date Report and a copy of the report has been included with the agenda.

(BLUE)

K) Planned Course Adoption**(INFORMATION ITEM)**

Listed below is a completed planned course for board approval. The completed planned course is available in the Curriculum Center for review by the Board of School Directors prior to the August 21, 2009, Board of School Directors meeting.

Music – Guitar I

(YELLOW)

XIV. FUTURE BOARD AGENDA ITEMS

XV. COMMITTEE REPORTS

- A) District Improvement Committee – Mrs. Lopp
- B) Athletic Committee – Mr. Swanson
- C) Vocational-Technical School – Mr. Wolf/Mr. Piper
- D) Buildings and Property Committee – Mr. Barrick
- E) Finance Committee – Mr. Blasco
- F) South Central Trust – Mr. Blasco
- G) Capital Area Intermediate Unit – Mr. Wolf

XVI. SUPERINTENDENT’S REPORT

XVII. BUSINESS FROM THE FLOOR

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

XIX. ADJOURNMENT

Meeting adjourned _____ P.M.

NEXT SCHEDULED BOARD MEETING: Tuesday, September 8, 2009